

BRAZOS ISD REGULAR BOARD MEETING MINUTES (Unofficial)  
January 22, 2014

1. The Brazos ISD Board of Trustees met in a regular meeting on Wednesday, January 22, 2014 in the Brazos ISD Board Room. President Charles Dostal called the meeting to order at 7:00 PM, and declared a quorum.

Other board members present included Brian T. Demny, Tamara Mager, Joyce M. Stavinocha, Felix Martinez II, Myles Marek and Matt Demny. Brian Demny gave the invocation followed by the pledge of allegiance.

A moment of silence was held for Gary Eckelberg, brother-in-law of Angela Talas, Brazos Middle School secretary, Otilio Ramos, father of Roberto Ramos, Brazos High School custodian, and Gary Don Harkey, brother-in-law of Superintendent Earl Jarrett, Brazos ISD.

2. The board thanked everyone for the food, banners and treats they received for board appreciation.

3. **Public Forum:** No one signed up to speak as allowed by policy BED public participation or for student related issues as per HB 1226.

4. **Principal Report:** The principal reports were enclosed in the packet. Principals Clay Hudgins and Giselle Castorena commented on UIL competition and Athletic Director, Mike Bonewald commented on the work being done at the baseball and softball fields.

5. **Minutes:** Matt Demny moved with a second from Joyce Stavinocha to approve the minutes of the regular board meeting on December 18, 2013. The motion carried unanimously.

6. The board reviewed the bills, current financial statements, current tax collection report, current bank reconciliation and balances and utility cost comparisons.

7. **Presentation and Discussion:**

- \* The Board discussed field trip transportation expenditures. This item will be discussed at the budget workshop.
- \* The Board discussed Board Operating Procedures.
- \* The Board discussed at what level students should receive board recognition. The board recommended the administrators make the decisions on this but asked for consistency at all campuses.
- \* Superintendent Earl Jarrett gave an update on Prairie Harbor Alternative School. The Memorandum of Understanding between Brazos ISD and Prairie Harbor has been signed and a copy of the expenditures to date was given to each board member. Superintendent Jarrett stated that Prairie Harbor is paying half of the expense for the electricity hook up and will pay all utilities.

## 8. Action Items

### **Order of Board of Trustee Election for May 10, 2014 - Position 1 - Charles Dostal, Position 2 - Joyce M. Stavinocha and Position 3-**

**Tamara Mager:** A motion was made by Brian Demny and seconded by Myles Marek to approve an order calling a Board of Trustee Election on May 10, 2014 to fill Position 1, Position 2 and Position 3, on the Brazos ISD Board of Trustees. The motion carried unanimously.

**Approve Election Judge:** A motion was made by Myles Marek and seconded by Felix Martinez II to approve Rita Main as election judge. The motion carried unanimously.

**Approve Budget Amendment:** Matt Demny moved with a second by Felix Martinez II to approve the amendment in the amount of \$164,108.00 to transfer funds from Fund 616 (Capital Projects) to Fund 199 (General Fund) to cover the purchase of two busses. The motion carried unanimously.

**Approve Budget Calendar:** A motion was made by Tamara Mager and seconded by Joyce M. Stavinocha to approve the 2014-2015 budget calendar with changes to the dates. The motion carried unanimously.

**Approve donation of \$2500 to school district:** A motion was made by Myles Marek with a second by Felix Martinez II to approve the donation of \$2,500 into the Brazos ISD Operating Fund from Brazos Elementary School Parents and Teachers for Education (BESPTTE) on behalf of the Andy and Audra Brorsen family. The motion carried unanimously.

**Approve Engagement Letter with auditor Belt, Harris, Pechacek:** A motion was made by Brian Demny with a second by Matt Demny to approve the Letter of Engagement with Belt, Harris, and Pechacek for an external audit of the financial transactions of fiscal year 2013-2014. The motion carried unanimously. President Charles Dostal called for a break at 8:06 PM, January 22, 2014 and reconvened at 8:12 PM, January 22, 2014.

9., 10. **Executive Session:** President Charles Dostal closed the meeting for executive session as allowed by Texas Government Code Sections 551.071-551.084, inclusive at 8:12 PM, January 22, 2014.

President Charles Dostal opened the meeting at 9:20 PM, January 22, 2014 and certified that there was no variance from the posted agenda in executive session.

**Discuss evaluation process for administrators and directors:** No action taken.

11. **Discussion of Future Agenda Items:** The Board and the Superintendent discussed reviewing the District Vision, Mission Statement and Board Goals, contract with US Fon for increased bandwidth and holding a special meeting on Orientation of the Budget.

12. **Adjournment:** After having completed all agenda items, President Charles Dostal adjourned the meeting at 9:21 PM, January 22, 2013.

